

Book Club Guidelines

Queanbeyan-Palerang Libraries are pleased to offer their collection of book club kits for loan to book club groups within the Queanbeyan-Palerang region. The kits contain 10 books and include discussion questions.

Membership

- Book Clubs are required to register at one of the Queanbeyan-Palerang Libraries (Braidwood, Bungendore or Queanbeyan). Each Book Club will receive a membership card which will allow them to borrow the kits. This card cannot be used to borrow other items from the Library.
- Each group will need to nominate a coordinator. The coordinator will need to be a member of the Library. Joining the Library is easy, just register at the Library using ID with your name and current address. The coordinator is responsible for collecting the sets from a nominated library and ensuring the set is complete when returned.

Membership Entitlements

- Each group is entitled to borrow up to 12 titles per year.
- Groups are able to nominate titles they wish to read; however, the Library cannot guarantee when the titles will be available.
- The Library welcomes suggestions from groups for new titles.

Book Club Kits

- A range of titles including fiction and non-fiction will be offered by the Library.
- Each kit contains 10 books with a laminated set of discussion questions.
- Kits can only be borrowed using a Book Club membership card which will be issued to the nominated book club coordinator.
- The Library will continue to purchase new kits and will update the lists regularly

Loan Period

- Book Club kits are available for loan for a period of 6 weeks. The kits cannot be renewed.
- If book club members have not finished reading their book within the loan period, they may borrow the same title from the Library's general collection, if it is available, using their own personal library membership card.
- There are no overdue fees charged for book club kits.

Lost or Damaged Books

- The Book Club coordinator is responsible for following up late books. If a book is lost or damaged the book must be paid for or replaced with a book of the same title in good condition. No further titles can be borrowed until the lost or damaged book(s) is paid for or replaced. Please contact the Library for costs of replacement.
- Book Club members need to notify the Book Club coordinator of any lost or damaged books to organise payment for or replacement of the book.

Book Club Coordinator Responsibilities

- Coordinating the book club – time, venue and members.
- Collecting and returning the book club kits from the nominated library using the book club card.
- Distributing books to book club members.
- Ensuring book club kits are complete on return and paying for any lost or damaged items.

Important Information

- Completion of the Book Club Registration form binds all book club member the Queanbeyan-Palerang Libraries Book Club Guidelines.
- Replacement fees are non-refundable even if the lost book is subsequently found.

For further information please contact the Library:

Telephone: (02) 6285 6255 or (02) 6285 6238

E-mail: library@qprc.nsw.gov.au